

MINUTES FOR THE MEETING OF ICKLEFORD PARISH COUNCIL HELD IN ICKLEFORD VILLAGE HALL AT 7.30PM ON THURSDAY 2ND JUNE 2011

Present: Parish Councillors M Maxwell (Chairman), P J Crowe, M Barber, D Chapallaz, K Goldie, S Gray and C R Thurstance.

Also present for part of the meeting: County Councillor N Brook, District Councillor T Cowley and 2 residents

24 APOLOGIES FOR ABSENCE.

24.1 Apologies were received and accepted from Cllr S Taylor (holiday) and the Parish Clerk, Mrs Katrina Henshaw (illness).

25 DECLARATION OF INTERESTS.

25.1 No 'personal' nor 'personal and prejudicial' interests relating to items on the agenda were received.

26 MINUTES OF THE PREVIOUS MEETING.

26.1 Following a proposal from Cllr Goldie seconded by Cllr Chapallaz and agreed unanimously it was

RESOLVED

That the minutes of the meeting held on 12th May 2011 be approved and the Chairman was authorised to sign them as a true record of the meeting.

27 PUBLIC PARTICIPATION SESSION

27.1 One resident enquired what was the current position at Cadwell Bridge. The resident was advised that no further progress had been made.

28 UPDATE FROM POLICE

28.1 No report had been received.

28.2 Sergeant Guy Westwood has advised IPC that he is arranging increase patrols around ISRC and is looking into the proposed 'No Cold Calling Zone' for Cedar Avenue. Cllr Crowe to advise Geoff Robinson, ISRC. **PJC**

29 CALENDAR OF MEETING DATES FOR THE ENSUING COUNCIL YEAR.

29.1 It was agreed to move the July meeting to 14th July. Cllr Crowe to confirm this with the booking secretary for IVHC. **PJC**

30 UPDATE ON ONGOING MATTERS AND TO CONSIDER/AGREE NEXT ACTIONS.

30.1 Rural Programme Travel Plan

IPC debated the traffic calming measures that were installed last year and discussed if a Parish Meeting was required to discuss further. Concerns were expressed about the cost and financial implications to IPC. Following a vote (4 Parish Councillors against a meeting and 3 Parish Councillors for a meeting) it was

RESOLVED

That IPC would not arrange a Parish Meeting to discuss the traffic calming measures that were installed last year.

REASON

IPC were concerned about the costs of Parish Meeting and potential subsequent Parish Poll, especially as the latter is not binding. In addition, IPC do not have anything new to discuss with residents and HH has stated that the scheme is considered successful.

Cllr Gray offered to discuss a safe crossing on Bedford Road with Mr Johnson.

SG

- 30.2 Cadwell Bridge
No further news. Cllr Crowe to contact HH. **PJC**
- 30.3 Garage area and Little Park behind Turnpike Lane
No further progress.
- 30.4 Hyde Mill
Ongoing work at the site - tree felling quotes obtained & Bowman's to be contacted regarding access for work later in year.
- 30.5 Mapboards
Cllr Chapallaz has installed the new boards but still needs to seal the edges. **DC**
- 30.6 Ways to prevent parking on the Common Land opposite The Cricketers
'No Parking' signs to be investigated. Cllr Crowe to liaise with the Clerk. **PJC**
- 30.7 Dog fouling on FP7
Cllr Barber to speak to NHDC's Animal Welfare Officer regarding the recent problems. **MB**
- 30.8 Hedges on FP7
IPC awaiting a response from HCC. Cllr Goldie to chase. **KG**
- 30.9 Annual Report 2010/11
Cllr Crowe has completed his reports. All other reports to clerk asap. **KG/MM/CT**
- 30.10 Speed limit and safety measures on the A600
Richard Jones, District Manager for North & East Herts has advised no action to be taken.
- 30.11 Hertfordshire's Draft Bus Strategy and Intalink Strategy Consultation.
No comments to be made.
- 30.12 Footpath over River Hiz
Nothing to report.
- 30.13 Kissing gate on FP7
Cllr Goldie to continue to investigate and to write to Mrs Parker. **KG**
- 30.14 Overgrown footpath alongside Raymond Cottages
NHDC to arrange to cut this back.
- 30.15 New Councillor Training Sessions
New Councillors cannot make dates arranged by HAPTC. IPC discussed waiting for when the next sessions are arranged or whether to arrange for HAPTC to run an in-house training session for £250. It was agreed to leave until new dates are available.
- 30.16 Village of the Year
It was agreed that IPC would withdraw from this competition due to current issues and the clerk being off sick. Cllr Thurstance to advise CPRE. **CRT**
- 30.17 Kissing gate on BW6
Cllr Goldie is investigating. **KG**

31 NEW MATTERS

- 31.1 Bridleways between Ickleford and Pirton
Cllr Goldie advised that she had contacted HCC. An all weather surface had been created but lack of rain had affected the quality of the path. HCC is now liaising with Mrs Parker over the future width of the path. Cllr Goldie to monitor. **KG**
- 31.2 Monitoring of the Windfarm planning application
Cllr Gray is monitoring the windfarm situations and is liaising with Cadwell Farm over the future. **SG**
- 31.3 Interactions with stakeholders
Reminder to all Councillors that all communications with stakeholders should be directed through the parish clerk and Chairman to avoid conflicting replies. **ALL**
- 31.4 Interactions with, and role of, the Clerk
All Councillors reminded of their professional responsibility in making requests of Clerk, and respecting her privacy at weekends and holidays. **ALL**
- 31.5 Olympic Torch
There is a possibility of the Olympic Torch coming through Ickleford if a request is made. Cllr Maxwell to contact Derrick Ashley at HCC. **MM**

32 PLANNING APPLICATIONS.

- 32.1 11/01149/1LB Forge Cottage, Westmill Lane, Ickleford. SG5 3RP
Partial replacement of existing windows and doors with hardwood timber double glazed alternatives.
The planning application was discussed and it was
RESOLVED
That IPC would support this application.
REASON
IPC see no planning issues.

33 PLANNING DECISIONS.

- 33.1 10/00822/1 The Cricketers, Arleseey Road, Ickleford
Two storey and part single storey side extensions, part first floor rear and two storey rear extensions to create restaurant and additional bedroom facilities for current public house and bed and breakfast business.
NHDC granted conditional planning permission on 23rd May 2011
Planning Informative:
The applicant's attention is drawn to the requirements of the Environmental Health legislation in terms of providing adequate toilet and washroom facilities.
Reasons or conditions
The development hereby permitted is considered to be acceptable in terms of design, impact on the visual amenities of the area, impact on residential amenity and impact on highway safety and as such the proposals are considered to be in accordance with the following development plan policies:
North Hertfordshire District Local Plan No. 2 with Alterations
Policy 5: Excluded Villages
Policy 7: Selected Villages beyond the Green Belt
Policy 55: Car Parking Standards
Policy 57: Residential Guidelines and Standards

- 1) The development hereby permitted shall be begun before the expiration of 3 years from the date of this permission. **Reason:** To comply with the provisions of Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004
- 2) The development hereby permitted shall be carried out wholly in accordance with the details specified in the application and supporting approved documents and plans listed above. **Reason:** To ensure the development is carried out in accordance with details which form the basis of this grant of permission.
- 3) Details and/or samples of materials to be used on all external elevations and the roof of the development, including roof tiles and windows, hereby permitted shall be submitted to and approved in writing by the Local Planning Authority before the development is commenced. The approved materials shall be implemented on site. **Reason:** To ensure that the development will have an acceptable appearance which does not detract from the appearance and character of the surrounding area.
- 4) Prior to the development being first brought into use a 2.0 metre x 2.0 metre visibility splay shall be provided and permanently maintained on either side of the access. It shall be measured from the edge of the accessway to the edge of the carriageway/back of footpath, within which there shall be not obstruction to visibility between 600mm and 2.0 metres above the carriageway/footpath level. **Reason:** To provide adequate visibility for drivers entering or leaving the site
- 5) Prior to the commencement of the works to the car parking area details of the hard surfacing materials to be used shall be submitted to and approved in writing by the Local Planning Authority. The development shall be carried out in accordance with the approved details. **Reason:** In the interests of visual amenity
- 6) Before the occupation of any part of the floor space hereby permitted, the parking and loading/unloading facilities shown on the approved plan (in particular drawing No. CRI/09/08B) shall be marked out and made available, and shall thereafter be kept available solely for parking in connection with the premises. **Reason:** To ensure the provision of satisfactory vehicle parking and loading/unloading facilities clear of the public highway to meet the needs of the development.
- 7) The roof light windows shown on the southern side elevation of the restaurant/storage space extension shall have an internal cill height to internal floor level of 1.7 metres. **Reason:** In the interests of privacy
- 8) The gable end window shown at first floor level on the western elevation of the restaurant/storage space extension shall be installed with obscure glazing and permanently maintained as such. **Reason:** In the interests of the privacy of adjoining residents.
- 9) The use of the first floor accommodation above the restaurant shall be limited to storage purposes only as shown on the approved plan and shall not be used for any other purposes unless approved in writing by the Local Planning Authority. **Reason:** To ensure that adequate storage facilities are provided within the site, to ensure the privacy of adjoining residents and to ensure that adequate parking facilities are provided at the site for the uses specified.
- 10) The restaurant area hereby permitted shall be restricted to uses falling within Class A3 (Restaurants and Cafes) only and for no other uses including Class A4 or Class A5 of the Town and Country Planning (Use Classes) Order. **Reason:** In the interests of the amenity of the area.
- 11) Details of the kitchen extract ventilation system to be used on the development shall be submitted to and approved in writing by the Local Planning Authority for approval prior to installation. The extract ventilation system shall incorporate a three stage carbon filtration or similar system whose outlet shall be at least 1 metre above the eaves of the building. Following approval and installation, the system shall thereafter be permanently maintained. **Reason:** To safeguard the amenity of existing residents.

- 12) Goods vehicle deliveries and refuse collection vehicles shall only be permitted between 07.30am hours and 20.00 hours Monday to Friday, 08.00 hours and 18.00 hours Saturdays and not on Sundays or Bank Holidays. **Reason:** To protect the residential amenities of existing residents.
- 13) Any new external lighting within the car park and located on the building(s), including columns and lamps and hours of operation, shall be submitted to and approved in writing by the Local Planning Authority. The lighting shall be installed and operated in accordance with the approved details. **Reason:** In the interests of residential amenity.
- 14) The hours of use of the restaurant hereby permitted shall be restricted to between the hours of 11.00 hours until 23.00 hours Monday to Saturday and between 12.00 mid day and 22.30 hours on Sundays. On Bank Holiday weekends the hours of use shall be restricted to between 11.00 hours and 24.00 hours. **Reason:** In the interests of the residential amenity of existing residents

34 CORRESPONDENCE.

34.1 HCC – Street Lighting in Hertfordshire – policy review and energy saving.

34.2 Rural Tree Plans Parking restrictions in village.

34.3 Request to review parking in Turnpike Lane on NHH land.
Cllr Crowe to contact.

PJC

34.4 Emails from residents and Councillors regarding the APM.
HAPTC to advise Cllr Maxwell on response.

MM

In response to some of these emails, Cllr Thurstance explained that his intention was definitely not to belittle or publicly humiliate anyone of the Campaign Group but only to provide some transparency of their organisation and procedures to the meeting, and that he was saddened that his intentions have been misinterpreted. He apologised if his approach at a Public Meeting caused any offence to anyone.' The full statement is detailed in Appendix A.

35 FINANCE

35.1 Request to purchase new edition of Rights of Way

Cllr Goldie advised that the cost was £29.95 + £5.50 so that it can be updated on line. Cllr Maxwell proposed that Cllr Goldie should purchase this, seconded by Cllr Thurstance and agreed unanimously.

KG

35.2 Summary of end of Year Accounts 2010/11.

Balance b/f 1st April 2010 =	£24,556.00
Receipts	£58,224.16
Payments	£48,393.68
Balance c/o 31st March 2011=	£34,386.48

35.3 Comparison of Expenditure and Budget 2010/11.
The comparison to be supplied at the July meeting.

Clk

35.4 Budget 2011/12 update with money b/f.
The budget to be supplied at the July meeting.

Clk

35.5 End of Year Accounts 2010/11 Annual Return.

The Employer Annual Return has been filed online.

The notice of appointment of date for the exercise of electors' rights was displayed on the village noticeboard between 16th and 29th May 2011.

Following a proposal from Cllr Goldie, seconded by Cllr Chapallaz and agreed unanimously, the end of year accounts were approved by the Council and signed by the Chairman and Clerk. The Statement of Assurances was read to all Councillors before being completed and signed by the Chairman and the Clerk on behalf of the Council.

The Annual Return must be returned to BDO Stoy Hayward by 1st July 2011.

Clk

35.6 Internal Audit for accounts 2010/11

Rod Major will be carrying out the Internal Audit this month and a copy of his report will be sent to all Councillors before the Accounts are sent to the External Auditor.

35.7 Review and Appointment of Internal Auditor for 2011/12.

To be discussed at the July meeting. The clerk to prepare the report.

Clk

35.8 Annual Risk Assessment.

To be discussed at the July meeting. The clerk to prepare the report.

Clk

35.9 Notification of receipts received since the last meeting.

The following receipts have been received.

Big Lottery Fund	£9,527.00
NHDC - grant (play bark)	£350.00
Total receipts =	£9,877.00

35.10 To approve payments for the month of June 2011

Following a proposal from Cllr Goldie, seconded by Cllr Chapallaz and agreed unanimously the following payments of £3,969.08 were approved and the cheques were signed.

36 REPORT FROM DISTRICT AND COUNTY COUNCILLOR.36.1 District Councillor.

Cllr Cowley had nothing new to report since the APM.

36.2 County Councillor.

Cllr Brook had nothing new to report since the APM.

37 REPORTS FROM REPRESENTATIVES ON OTHER COMMITTEES.37.1 Parish Paths Partnership.

Cllr Goldie reported that there would be a meeting between IPC, HCC and CMS to discuss grass cutting.

38 ANY OTHER BUSINESS.

NB This is for exchange of information only. No decisions or actions can be agreed at this time.

- 38.1 Mrs Salmon is retiring as Headteacher at Ickleford School in July and IPC has been asked to supply a contribution of any events with photos. Cllr Crowe offered to coordinate this.
- 38.2 As it is the Queens Diamond Jubilee in 2012 it was asked if there were any planned village functions. This item to be discussed at next Parish Council meeting.

39 DATE FOR THE NEXT MEETING.

- 39.1 The next meeting will be held on Thursday 14th July 2011 at 7.30 pm in the main hall.

The meeting closed at 10.30 pm