

**MINUTES FOR THE ANNUAL MEETING OF ICKLEFORD PARISH COUNCIL HELD IN ICKLEFORD VILLAGE HALL AT 7.30PM ON THURSDAY 12<sup>TH</sup> MAY 2011**

---

**Present:** Parish Councillors M Maxwell (Chairman), P J Crowe, M Barber, D Chapallaz, K Goldie, S Gray, S Taylor and C R Thurstance.

**Officer present:** Katrina Henshaw (Parish Clerk).

**Also present for part of the meeting:** County Councillor N Brook, District Councillor T Cowley and 3 residents

**1 TO ELECT A CHAIRMAN FOR THE ENSUING COUNCIL YEAR.**

1.1 Cllr Crowe proposed and Cllr Goldie seconded that Cllr Maxwell should be elected as Chairman. There were no other nominations and therefore, with a unanimous vote it was

**RESOLVED**

**That Cllr Maxwell be appointed the Chairman for the ensuing Council year.**

A vote of thanks to Cllr Crowe was expressed for all his hard work and dedication over the past 18 years as Chairman. County Cllr Brook and District Cllr Cowley endorsed this.

1.2 Cllr Maxwell read and signed the Declaration of Acceptance of Office of Chairman, countersigned by the Clerk as Proper Officer of the Council.

**2 ELECTED COUNCILLORS – 5<sup>TH</sup> MAY 2011**

2.1 The Clerk received new completed and signed 'Notification of Register of any financial and other interests' forms from 6 elected Councillors. Cllr Gray and Cllr Chapallaz to supply their forms to the clerk as soon as possible. **SG/DC**

2.2 Prior to the meeting all Councillors had read and had signed the Declaration of Acceptance of Office of Parish Councillor; each one had been countersigned by the Clerk as Proper Officer of the Council.

**3 DECLARATION OF INTERESTS.**

3.1 No 'personal' nor 'personal and prejudicial' interests relating to items on the agenda were received.

**4 TO ELECT A VICE CHAIRMAN FOR THE ENSUING COUNCIL YEAR.**

4.1 Cllr Maxwell proposed and Cllr Thurstance seconded that Cllr Crowe should be elected as Vice Chairman. There were no other nominations and therefore, with a unanimous vote it was

**RESOLVED**

**That Cllr Crowe be appointed Vice Chairman for the ensuing Council year.**

4.2 Cllr Crowe read and signed the Declaration of Acceptance of Office of Vice Chairman, countersigned by the Clerk as Proper Officer of the Council

**5 APOLOGIES FOR ABSENCE.**

5.1 None were received.

**6 MINUTES OF THE PREVIOUS MEETING.**

6.1 Following a proposal from Cllr Crowe seconded by Cllr Goldie and agreed unanimously it was

**RESOLVED**

**That the minutes of the meeting held on 7<sup>th</sup> April 2011 be approved and the Chairman was authorised to sign them as a true record of the meeting.**

**7 PUBLIC PARTICIPATION SESSION**

- 7.1 One resident reported that cars were parking in ISRC after 9:00 pm preventing the gate being locked until later. She was advised to lock the gate at 9:00 pm and a notice would be displayed indicating that the key would be available from the bar after this time. Cllr Crowe offered to discuss this with ISRC.
- 7.2 One resident reported that the footpath alongside Raymond Cottages was overgrown. The clerk advised that she would ask HH to cut this back.
- 7.3 Another resident made a formal request for IPC to poll the village regarding the recent traffic calming and advised that 'Most Simply' would be willing to pay for it. As this item and was not on the agenda she was advised that no decision could be made at this meeting and that it would be discussed at the next parish council meeting which is to be held on 2<sup>nd</sup> June 2011.

**8 UPDATE FROM POLICE**

- 8.1 No report had been received.

**9 REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS**

- 9.1 Standing Orders and Financial Regulations were reviewed adopted as recently as February 2011. All Councillors have copies on these.

**10 APPOINTMENT OF PLANNING ADVISORIES FOR THE ENSUING COUNCIL YEAR.**

- 10.1 Cllrs Chapallaz, Goldie and Gray were appointed as the planning advisories.

**11 APPOINTMENT OF 4 CHEQUE SIGNATORIES FOR THE ENSUING COUNCIL YEAR.**

- 11.1 Cllrs Crowe, Goldie, Taylor and Thurstance were appointed as signatories for cheques.

**12 APPOINTMENT OF REPRESENTATIVES TO SERVE ON OTHER COMMITTEES.**

- 12.1 Cllrs Taylor and Thurstance were appointed as the representatives on the Ickleford Common Holders' Committee.
- 12.2 Cllrs Goldie and Taylor were appointed as P3 representatives.
- 12.3 Cllr Maxwell was appointed as the Governor for Ickleford Primary School.
- 12.4 Cllr Thurstance was appointed as the Governor for the Rand's Educational Foundation.
- 12.5 Cllrs Crowe and Thurstance were appointed as the representatives on the ISRC Committee.
- 12.6 Cllr Barber was appointed as the representative on the Village Hall Committee.

**13 CALENDAR OF MEETING DATES FOR THE ENSUING COUNCIL YEAR.**

- 13.1 The dates for meetings to be held in the Village Hall were agreed as follows:-

Date	Time	Place	Type of meeting
Thursday 26 <sup>th</sup> May 2011	8.00 pm	Main hall	Annual Parish Meeting
Thursday 2nd June 2011	7.30 pm	Small hall	Monthly Meeting
Thursday 7th July 2011	7.30 pm	Small hall	Monthly Meeting
Thursday 1st September 2011	7.30 pm	Small hall	Monthly Meeting
Thursday 6th October 2011	7.30 pm	Small hall	Monthly Meeting
Thursday 3rd November 2011	7.30 pm	Small hall	Monthly Meeting
Thursday 8th December 2011	7.30 pm	Small hall	Monthly Meeting
Thursday 5th January 2012	7.30 pm	Small hall	Monthly Meeting
Thursday 2nd February 2012	7.30 pm	Small hall	Monthly Meeting
Thursday 1st March 2012	7.30 pm	Small hall	Monthly Meeting
Thursday 5th April 2012	7.30 pm	Small hall	Monthly Meeting
Date to be decided	8.00 pm	Main hall	Annual Parish Meeting

**14 UPDATE ON ONGOING MATTERS AND TO CONSIDER/AGREE NEXT ACTIONS.**

14.1 Rural Programme Travel Plan

HH has agreed for IPC to add the 'Before and After Review' to the website with HH as the point of contact for all queries. The clerk to add to website **CIK**

14.2 Cadwell Bridge

For the benefit of the new Councillors, Cllr Crowe summarised the 5 proposed options from HH and advised all Councillors details of the latest interim report. IPC has gone back to HH with various queries on the options presented as there seems to be confusion as to the way forward and awaits further advice in due course.

14.3 Garage area and Little Park behind Turnpike Lane

Cllr Crowe reported that he is still waiting for confirmation of lottery grant payment and the S106 payment from NHDC.

Cllr Crowe reported that the barrier pole from the St Katharine's Close entrance was still unlocked and on the ground. NHH has advised that unfortunately it appears that the barrier is not being used correctly by the residents in the area that were given keys. NHH had to allow access to some people for reasons of practicality and it would seem that they are leaving it down when it should be locked in place each time. NHH will request that the residents make use of the barrier correctly.

14.4 Hyde Mill

Cllr Thurstance reported that ownership had been traced back to 1102. The Bedfordshire and River Ivel Internal Drainage Board had cleared the River Oughton as agreed although it may still require additional work. Unfortunately, when they arrived on site the first time they had not contacted IPC for access and had chopped a tree down to gain access which had upset residents. Cllr Thurstance and Crowe complained to The Bedfordshire and River Ivel Internal Drainage Board who agreed to replace the tree. All further visits were done by prior arrangement and using the correct access.

14.5 Mapboards

Cllr Chapallaz has installed the new boards but still needs to seal the edges. **DC**

14.6 Ways to prevent parking on the Common Land opposite The Cricketers

Cllr Crowe reported that Maydencroft had suggested avoiding

- Trees as people park between trees and if they are planted too close together, they look terrible and would need to be thinned.
- Young shrubberies and hedges as people park on them if they get desperate.

Maydencroft did suggested planting a hedge, with a frame for future laying. However, the problem is that hedges are bare root stock and can only be planted in the winter. Cost would be £1,000-£2,000 depending on specification, ground preparation, species, aftercare, etc

This to be discussed further at the next parish council meeting which is to be held on 2<sup>nd</sup> June 2011. All Councillors to investigate other solutions. **ALL**

14.7 Hedge obstructing the footpath at Icknield Close

The hedge has been cut back.

14.8 APM – 26<sup>th</sup> May 2011

Due to elections the APM was postponed until 26<sup>th</sup> May 2011. It was agreed that there would be reports from the IPC Chairman, County Councillor, District Councillor and Police with refreshments from 7.40 pm. The clerk to arrange for 850 A5 colour fliers, 4 A4 colour notices and 1 A3 colour laminated notice at a cost of £150 (agreed at April meeting – ref 2010/11 157.11). All Councillors offered to help distribute them to every household. **ALL**

- 14.9 Dog fouling on FP7  
IPC awaiting a response from NHDC. **CIK**
- 14.10 Hedges on FP7  
IPC awaiting a response from HCC. **CIK**
- 14.11 Annual Report 2010/11  
Cllr Crowe has completed his reports. All other reports to clerk by early June. **KG/MM/CT**
- 14.12 Mostsimply.com  
Due to purdah, IPC agreed not to respond to the publication.
- 14.13 Speed limit and safety measures on the A600  
Richard Jones, District Manager for North & East Herts will reply directly to IPC.
- 14.14 Hertfordshire's Draft Bus Strategy and Intalink Strategy Consultation.  
Cllr Chapallaz is reviewing. Comments required by 6 June 2011. **DC**
- 14.15 Footpath over River Hiz  
NHDC has been and inspected the construction and has advised that the owner needs to submit a retrospective planning application for the retention of the bridge, and the owner is currently considering options available to them.
- NHDC has also spoken to the Environment Agency in respect of this matter, and can confirm that they have granted permission for the bridge in this location across the river, and consider there to be no harm in the bridge at this location. The Environment agency would be consultee on any such planning application and have advised that they will not raise any objections to the bridge if a planning application is made for its retention.
- NHDC will update IPC in due course with developments in this case.

## 15 **NEW MATTERS**

- 15.1 Kissing gate on FP7 (Near Witter Avenue)  
A resident has requested a larger kissing gate as it is very tight to turn around in it and a wheelchair or pushchair is unable to go through it. Cllr Goldie agreed to speak to CMS. **KG**

## 16 **PLANNING APPLICATIONS.**

- 16.1 10/00822/1 The Cricketers, Arlesey Road, Ickleford  
Two storey and part single storey side extensions, part first floor rear and two storey rear extensions to create restaurant and additional bedroom facilities for current public house and bed and breakfast business.

The planning application was discussed and it was

### **RESOLVED**

**That IPC would support this application.**

IPC request that a condition is imposed which requires that the car park is fully cleared and well marked with designated bays – to be completed by the time the building work is finished.

### **REASON**

**IPC see no planning reasons to object and wish to support a local Public House.**

**17 PLANNING DECISIONS.**17.1 11/00660/1HH 9 Bedford Road, Ickleford. SG5 3XH.

Single storey rear extension.

**NHDC granted standard conditional permission 26<sup>th</sup> April 2011****Reason for decision**

The extension hereby permitted would have no adverse effect on the amenities of the neighbouring residential properties or the visual amenity of the locality and, as such, complies with the relevant provisions of the development plan as summarised below.

Summary of Development Plan Policies and Proposals relevant to the Decision:

North Hertfordshire District Local Plan No 2 with Alterations

Policy 5 - Excluded Villages

Policy 28 - House Extensions

Policy 57 - Residential Guidelines and Standards

- 1) The development hereby permitted shall be begun before the expiration of 3 years from the date of this permission. **Reason:** To comply with the provisions of Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.
- 2) The development hereby permitted shall be carried out wholly in accordance with the details specified in the application and supporting approved documents and plans listed above. **Reason:** To ensure the development is carried out in accordance with details which form the basis of this grant of permission.

**18 CORRESPONDENCE.**

18.1 HAPTC – New Councillor Training Sessions. New Councillors to advise clerk if they can attend any of the sessions. **MB/SG/ST**

18.2 Central Bedfordshire – Local Development Framework (LDF) (North Area).

18.3 Village of the Year – Judges will visit Ickleford on Friday 17<sup>th</sup> June at 11.30 am for up to 1 hour 30 minutes. Councillors to advise the clerk of suggestions for the visit and if they can attend. The itinerary to be agreed at the next parish council meeting which is to be held on 2<sup>nd</sup> June 2011. **ALL**

18.4 Resident – Request for some suitable (evergreen) shrub(s) to be planted to shield his property from car headlights from the car park at ISRC. Councillors discussed this request and it was agreed that the clerk should inform the resident that it was IPC's intention to allow the hedge to grow back. **Clk**

**19 FINANCE**19.1 Notification of receipts received since the last meeting.

The following receipts have been received.

NHDC - grant (play bark)	£1,130.00
Interest	£3.25
<b>Total receipts =</b>	<b>£1,133.25</b>

19.2 To approve payments for the month of May 2011

Following a proposal from Cllr Goldie, seconded by Cllr Crowe and agreed unanimously the payments of £2,313.43 were approved and the cheques were signed.

**20 REPORT FROM DISTRICT AND COUNTY COUNCILLOR.**20.1 District Councillor

Cllr Maxwell congratulated Cllr Cowley on her re-election. District Cllr Cowley advised IPC that grants were available from her Discretionary Budget.

20.2 County Councillor.

Cllr Brook advised IPC that grants were available from his Locality Budget.

**21 REPORTS FROM REPRESENTATIVES ON OTHER COMMITTEES.**

21.1 Parish Paths Partnership

Cllr Goldie reported CMS had indicated that the P3 grant may not be able to fund grass cutting in the future. She advised that she would look into this further and report back to IPC.

**22 ANY OTHER BUSINESS.**

NB This is for exchange of information only. No decisions or actions can be agreed at this time.

22.1 Cllr Thurstance reported that the kissing gate on BW6 was broken.

22.2 Cllr Goldie requested an updated version of 'Rights of Way'. She will investigate cost and this will be discussed at the next parish council meeting which is to be held on 2<sup>nd</sup> June 2011.

**23 DATE FOR THE NEXT MEETINGS.**

23.1 The Annual Parish Meeting will be held on Thursday 26<sup>th</sup> May 2011 at 8.00 pm.

23.2 The next meeting will be held on Thursday 2<sup>nd</sup> June 2011 at 7.30 pm.

The meeting closed at 10.10 pm