

MINUTES FOR THE ANNUAL MEETING OF ICKLEFORD PARISH COUNCIL HELD IN ICKLEFORD VILLAGE HALL AT 7.30PM ON WEDNESDAY 5TH MAY 2010

Present: Councillors P J Crowe (Chairman), M Maxwell, C R Thurstance, D Chapallaz, K Goldie, and G Palmer.

Officer present: Katrina Henshaw (Parish Clerk).

Also present for part of the meeting: County Cllr N Brook and two members of the public.

1 TO ELECT A CHAIRMAN FOR THE ENSUING COUNCIL YEAR.

1.1 Cllr Maxwell proposed and Cllr Goldie seconded that Cllr Crowe should be re-elected as Chairman. There were no other nominations and therefore, with a unanimous vote it was

RESOLVED

That Cllr Crowe be appointed the Chairman for the ensuing Council year.

A vote of thanks to Cllr Crowe was expressed for all the hard work that he does.

1.2 Cllr Crowe read and signed the Declaration of Acceptance of Office of Chairman, countersigned by the Clerk as Proper Officer of the Council.

2 TO ELECT A VICE CHAIRMAN FOR THE ENSUING COUNCIL YEAR.

2.1 Cllr Goldie proposed and Cllr Crowe seconded that Cllr Maxwell should be re-elected as Vice Chairman. There were no other nominations and therefore, with a unanimous vote it was

RESOLVED

That Cllr Maxwell be appointed Vice Chairman for the ensuing Council year.

A vote of thanks to Cllr Maxwell was expressed for all the hard work that he does.

2.2 Cllr Maxwell read and signed the Declaration of Acceptance of Office of Vice Chairman, countersigned by the Clerk as Proper Officer of the Council.

3 APOLOGIES FOR ABSENCE.

3.1 Apologies were received and accepted from Cllr Carlyle (away on business), Cllr Stephenson (prior engagement) and District Cllr T Cowley.

4 DECLARATION OF INTERESTS.

4.1 Cllr Palmer disclosed a 'personal' interest to item 16.1, 16.2 and 16.11 on the agenda (item 16.1, 16.2 and 16.11 in these minutes) as her husband is a member of 'mostsimply.com Ickleford road safety committee'. No other 'personal' nor 'personal and prejudicial' interests relating to items on the agenda were received.

4.2 Councillors are advised to review their respective Register of Interests and update them if necessary.

5 MINUTES OF THE MEETINGS.

5.1 Following a proposal from Cllr Goldie, seconded by Cllr Maxwell and agreed unanimously it was

RESOLVED

That the minutes of the annual parish meeting held on 25th March 2010 be approved and the Chairman was authorised to sign them as a true record of the meeting.

That the minutes of the meeting held on 8th April 2010 be approved and the Chairman was authorised to sign them as a true record of the meeting.

6 PUBLIC PARTICIPATION SESSION

- 6.1 One resident asked what IPC could do about getting walkers access to the footpath across the field alongside the new burial ground as this path has been allegedly walked for 60 years. IPC explained that this was a public footpath and was on private land. Residents would need to register this request with HCC Rights of Way and prove that the footpath has been used for over 20 years. However, HCC has already indicated that to investigate this claim would be a lengthy process. Cllr Goldie offered to try and obtain some forms for residents to complete.

7 UPDATE FROM POLICE

- 7.1 The next panel meeting will be held on Thursday 13th May 2010 at 7.30 pm at Hitchin Police Station.

8 REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS

- 8.1 The clerk is reviewing the standing orders and financial regulations and will circulate to all Councillors with suggested amendments. **Clk**

9 APPOINTMENT OF 4 PLANNING ADVISORIES FOR THE ENSUING COUNCIL YEAR.

- 9.1 Cllrs Chapallaz, Carlyle, Goldie and Palmer were appointed as the planning advisories.

10 APPOINTMENT OF 4 CHEQUE SIGNATORIES FOR THE ENSUING COUNCIL YEAR.

- 10.1 Cllrs Goldie, Maxwell, Stephenson and Thurstance were appointed as signatories for cheques.

11 APPOINTMENT OF REPRESENTATIVES TO SERVE ON OTHER COMMITTEES.

- 11.1 Cllrs Carlyle and Thurstance were appointed as the representatives on the Ickleford Common Holders Committee.
- 11.2 Cllrs Goldie, Palmer and Stephenson were appointed as P3 representatives.
- 11.3 Cllr Maxwell was appointed as the Governor for Ickleford Primary School.
- 11.4 Cllr Thurstance was appointed as the Governor for the Rand's Educational Foundation.
- 11.5 Cllrs Crowe and Carlyle were appointed as the representatives on the ISRC Committee.
- 11.6 Cllr Stephenson was appointed as the representative on the Village Hall Committee.

12 CALENDAR OF MEETING DATES FOR THE ENSUING COUNCIL YEAR.

- 12.1 The dates for meetings to be held in the Village Hall were agreed as follows:-

Date	Time	Place	Type of meeting
Thursday 3rd June 2010	7.30 pm	Small hall	Monthly Meeting
Thursday 1st July 2010	7.30 pm	Small hall	Monthly Meeting
Thursday 2nd September 2010	7.30 pm	Small hall	Monthly Meeting
Thursday 7th October 2010	7.30 pm	Small hall	Monthly Meeting
Thursday 4th November 2010	7.30 pm	Small hall	Monthly Meeting
Thursday 2nd December 2010	7.30 pm	Small hall	Monthly Meeting
Thursday 6th January 2011	7.30 pm	Small hall	Monthly Meeting
Thursday 3rd February 2011	7.30 pm	Small hall	Monthly Meeting
Thursday 3rd March 2011	7.30 pm	Small hall	Monthly Meeting
Thursday 7th April 2011	7.30 pm	Small hall	Monthly Meeting
Date in March or April 2011 to be decided		Main hall	Annual Parish Meeting

13 UPDATE ON ONGOING MATTERS AND TO CONSIDER/AGREE NEXT ACTIONS.

13.1 Proposed Burial Ground.

Cllr Thurstance reported that the opening ceremony had been a great success. The charges and regulations had now been agreed and sent to the undertakers. These would also appear on the village website shortly. The clerk to email these to all Councillors. **Clk**

13.2 Rural Programme New Travel Plan

Works for the completion of Turnpike Lane will commence with sections of carriageway resurfacing and the installation of flat-top road humps on Wednesday 12th May 2010. Following this road markings works will take place on Thursday 13th May and the speed cushions will be installed on Thursday 27th May. It is anticipated that Turnpike Lane will be closed from its junction with Bedford Road to its junction with Arlesey Road from Wednesday 12th May to Thursday 13th May.

13.3 Cadwell Bridge

Cllr Thurstance met with Eoin Bell on 5th May and reported

- BW21 link to BW23 has been achieved.
- The diversion route for horses from BOAT18 (Icknield Way) is via Arlesey Road to Cadwell Bridge. As this goes over a river bridge this bridge will have to be upgraded.
- Option 2 for Cadwell Bridge is still the most favourable. Option 2 involves three aspect signals that will show green to traffic on both approaches. There would be a push-button operated to change both approaches to allow pedestrians, cyclists and horseriders safely through. Ken Clowes, HH is responsible for this phase. Timescale is currently unknown.

13.4 Garage area and Little Park behind Turnpike Lane

Nothing new to report.

13.5 Height restriction for ISRC car park

The all-in-one 3.6m wide gate and height restriction barrier has been relocated to ensure that there is a big enough turning circle for a limousine.

13.6 Hyde Mill

Foreman Laws has sent IPC a Transfer recording the gift by Mrs Parker of Land at Hyde Mill to IPC. This needs to be signed by IPC and then returned to Foreman Laws for Mrs Parker's signature. This was discussed by all Councillors and it was

RESOLVED

That IPC would accept this gift. Cllr Crowe and Cllr Maxwell then signed the Transfer.

REASON

To investigate local history and protect a wild life area as agreed on 8th May 2009 (minute reference 14.1 page 4 2009/10)

As the Property will be in the ownership of IPC once Mrs Parker has signed it, the clerk to contact the insurance company to ensure IPC has the appropriate cover. **Clk**

13.7 Mapboards

Cllr Chapallaz is organising these replacements.

13.8 Extra screening for ISRC/Burial Ground car park

A resident has requested extra screening as the lights of cars shine in his living room. Councillors discussed this but agreed that it was not practical.

- 13.9 Suggestions for the name of the road for the new properties on the old Ickleford Garage site.
RAK has informed IPC that a request for Bridge Place has been put to the department in charge of street naming and numbering. Councillors discussed this and all agreed that the name did not feel appropriate for the location. The clerk to advise RAK and also state that, with the entrance to the front two buildings on the Arlesey Road it seems obvious that they should become part of Arlesey Road. Likewise with the two detached properties in River Court it, again, would seem pointless in giving them a different address other than River Court. Perhaps in all these instances instead of giving the houses numbers they could be given names. **Clk**

- 13.10 Annual Report 2009/10
The Annual Report is to be produced in June 2010. Cllr Crowe has completed the Chairman's report. The following reports are to be sent to the Clerk by 21st May 2010.

Traffic and Transport - Cllr Stephenson
Crime and Disorder – Cllr Maxwell
Environment – Michael Willoughby
Parish Paths – Cllrs Goldie, Palmer and Stephenson
Burial Ground – Cllr Thurstance
Financial Report – Katrina Henshaw

14 **PLANNING APPLICATIONS.**

- 14.1 10/00660/1 Ickleford Motor Company, Arlesey Road, Ickleford.
Variation of condition 3 (materials) of planning permission ref: 09/00614/1 dated 21/09/09 pursuant to planning permission ref 09/00614/1 for development of six residential dwellings comprising two detached 4-bedroom houses and four semi-detached 3-bedroom houses together with associated parking including detached garage block for plots 1 and 2; alterations to vehicular access from Arlesey Road and new vehicular accesses from River Court to plots 5 and 6.

The planning application was discussed and it was

RESOLVED

That IPC would not object to this application.

REASON

IPC see no planning reasons to object.

- 14.2 10/00822/1 The Cricketers, Arlesey Road, Ickleford
Increase in height of existing roof to provide second floor accommodation together with part three storey, part two storey and part single storey side extensions, part first floor rear and two storey rear extensions to create restaurant and additional bedroom facilities for current public house and bed and breakfast business.

The planning application was discussed and the initial concerns were

- **Increase in roof height**
- **Insufficient car parking spaces. There are 14 proposed spaces which are not sufficient for the staff, hotel guests and people using the restaurant and/or bar.**
- **Not in keeping with the street scene.**
- **That the kitchen did not appear to be accessible from the restaurant. IPC would like to know if there are any Health and Safety issues with this.**

The planning advisers to investigate further.

DC/KG/GP

The planning advisers agreed to visit neighbouring properties to ensure they are aware of the application.

DC/KG/GP

15 **PLANNING DECISIONS.**

- 15.1 10/00288/1HH 4 Turnpike Lane, Ickleford SG5 3XP
Dropped kerb to provide vehicular access

NHDC granted conditional permission 16th April 2010

Reason for decision

The dropped kerb hereby permitted would have no adverse effect on the amenities of the neighbouring residential properties, the visual amenity of the locality, or on highway conditions in the vicinity of the site and, as such, complies with the relevant provisions of the development plan as summarised below.

Summary of Development Plan Policies and Proposals relevant to the Decision:

NHDLP No 2 with Alterations 1996:

Policy 57 - Residential Guidelines and Standards

Highway Informative

Works undertaken on the adjoining Highway shall be constructed to the satisfaction of the Highway Authority and in accordance with Hertfordshire County Council publication Roads in Hertfordshire- A Guide for New Developments. Before proceeding with the proposed development, the applicant shall contact the Northern Herts Area Office to obtain their permission/requirements on 01438 757800.

Reason: To ensure work undertaken on the highway is constructed to the current Highway Authority's specification, to an appropriate standard and by a contractor who is authorised to work in Public Highway.

- 1) The development hereby permitted shall be begun before the expiration of 3 years from the date of this permission. **Reason:** To comply with the provisions of Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.
- 2) The development hereby permitted shall be carried out wholly in accordance with the details specified in the application and supporting approved documents and plans listed above. **Reason:** To ensure the development is carried out in accordance with details which form the basis of this grant of permission.
- 3) The proposed access shall be constructed to the current specification of the Highway Authority and to the Local Planning Authority's satisfaction. **Reason:** In the interest of highway safety and amenity.
- 4) The access shall be constructed in a hard surfacing for the first 5 metres from the edge of the carriageway. **Reason:** To prevent loose material from passing onto the public highway which may be detrimental to highway safety.
- 5) The access shall not be brought into use until a properly consolidated and surfaced turning space for vehicles has been provided within the curtilage of the site. **Reason:** So that vehicles may exit the site in forward gear in the interest of highway safety.
- 6) All parking, delivery and storage areas associated with the construction of this development must be provided on land which is not public highway and the use of such areas must not interfere with the use of public highway. **Reason:** In the interest of highway safety during construction.

16 CORRESPONDENCE.

Having declared a personal interest, Cllr Palmer left the room for items 16.1, 16.2 and 16.11

- 16.1 Adrian Johnson – Request for IPC to agree to a quick 2 week re-ballot of the whole village of the simple question ‘Do you want road humps in Ickleford?’ Councillors discussed this request and agreed that no further action concerning traffic calming would be taken until after the report is received from Hertfordshire Highways containing their review of the scheme. The clerk to advise Adrian Johnson. **CIK**
- 16.2 Adrian Johnson – Advising IPC that a petition against road humps in Ickleford was presented to the Hertfordshire Highways NHDC Joint Member Panel on 19th April 2010.
- 16.3 PC Guy McCallan – Community Speed Watch. Invitation to attend the Community Speed Watch at 10.30 am on Thursday 20th May 2010. Cllr Crowe to attend. **PJC**
- 16.4 NHDC – Annual Town & Parish Council Meeting will be held on Monday 28th June 2010. All Councillors to advise Cllr Crowe of any items that they would like on the agenda for this meeting. Cllr Thurstance suggested future plans for PACIF and what will replace it when it finishes. **ALL**
- 16.5 Central Bedfordshire Council – Consultation on the Preferred Gypsy and Traveller Sites (Development Plan Document). Arlesey Town Council is currently doing a letter of objection and has agreed to send this to IPC. It was agreed that IPC would object to this site based on Arlesey Town Council’s objection and because it would put additional pressure on Ickleford Primary School that is already oversubscribed. Cllr Thurstance to coordinate letter of objection. **CRT**
- 16.6 Stuart Kenny – Central Bedfordshire Council’s proposal to have additional Gypsy and Travellers pitches to the rear of 197 Hitchin Road, Arlesey.
- 16.7 Open Spaces Society – Reopening gates.
- 16.8 Holwell Parish Council – A request to move the new Ickleford sign on Bedford Road as this was causing some confusion for delivery vans when delivering to 4 properties in Holwell. Councillors discussed this and agreed to leave the sign where it is as it now included several properties in Ickleford. IPC also felt that as the Holwell businesses involved had been in existence for many years their suppliers should know of their location. Additionally, the majority of delivery drivers now all have satellite navigation systems to find business addresses. The clerk to respond. **CIK**
- 16.9 The Chiltern Way Society – Walking Festival Programme 2010.
- 16.10 Countryside Voice – Spring 2010.
- 16.11 Mike Palmer - Ickleford Parish Council Presentation To Hertfordshire Joint Member Panel
A request to IPC to formally substantiate comments made at Hertfordshire Joint Member Panel or send a complete retraction of the statement. Mike Palmer had not been present at the Hertfordshire Joint Member Panel and had received inaccurate information of what had been said. The clerk to respond to Mike Palmer. **CIK**
- 16.12 Holwell Parish Council – A request to reduce the speed limit on Bedford Road and add white lines near the Holwell Road turn. IPC had no objections with these suggestions and felt it would be appropriate for Holwell Parish Council to contact HH themselves. The clerk to respond to Holwell Parish Council. **CIK**

17 FINANCE.

18.1 Notification of receipts received since the last meeting.

No receipts have been received.

18.2 To approve payments for the month of May 2010.

Following a proposal from Cllr Maxwell, seconded by Cllr Goldie and agreed unanimously payments of £1,790.29 were approved and the cheques were signed.

19 REPORTS FROM COUNTY COUNCILLOR

19.1 County Councillor

Cllr Brooks congratulated IPC on the burial ground project. He also offered £500 of his locality budget towards the cost of the project.

20 REPORTS FROM REPRESENTATIVES ON OTHER COMMITTEES.

19.2 Parish Paths Partnership

Cllr Goldie reported

- Some fencing has broken off the fence at ISRC. Cllr Chapallaz agreed to look at this. **DC**
- There is a hedge overgrown as you turn left from Snailswell Lane onto a BR. The clerk to investigate who owns the hedge and ask that it is cut back. **Clk**

19.3 Ickleford Primary School Governors.

Cllr Maxwell reported that Ickleford Primary School, along with the majority of primary schools in Hitchin, would be boycotting the SATS this year.

19.1 Biffa

Cllr Crowe reported that Biffa is planning to commence restoration works via its selected contractor on 4th May. The period of the works is likely to be up to 4 months and is anticipated that following this period all that could remain to be carried out are minor earthworks, landscaping and general aftercare measures.

20 DATE FOR NEXT MEETING.

20.1 The next meeting will be held on Thursday 3rd June at 7.30 pm.

The meeting closed at 9.50 pm.